

Appendix K – Executive and Special Occasion Vehicles

- 1.1 The following conditions are considered to be reasonably necessary by North Northamptonshire Council in relation to private hire vehicle licence applications for Executive / Special Occasion Vehicles licences and applications for exemptions from displaying licence plates. All licences for such vehicles will be granted subject to these conditions.
- 1.2 In determining these conditions the Council has had regard to the Department for Transport's Statutory Taxi & Private Hire Vehicle Standards, November 2022 and Taxi and Private Hire Vehicle Licensing Best Practice Guidance for Licensing Authorities in England, November 2023.
- 1.3 These conditions are ancillary to and should be read in conjunction with applicable statutory legislation.
- 1.4 The conditions of licence are made pursuant to Section 48 of the Local Government (Miscellaneous Provisions) Act 1976.
- 1.5 Failure to comply with any of the conditions attached to this licence may result in North Northamptonshire Council Licensing Penalty Points being issued to the licence holder, or other action such as referral to the Licensing Panel, with a view to potential suspension or revocation of the licence.

2. Conditions

- 2.1 The vehicle will be inspected annually to ensure that the vehicle remains in immaculate condition internally and externally. This inspection is by an authorised officer of the Council and is in addition to the Council's ordinary requirements regarding MOT and Council testing.
- 2.2 The normal conditions applying to the licensing of vehicles, operators and drivers will apply, except where inconsistent with these special conditions.
- 2.3 Owners of vehicles converted from a standard production model must retain the original documentation to confirm that the conversion was approved by the original manufacturer and that the conversion was undertaken by a converter/modifier under an approved Scheme. This documentation must be produced on request by an authorised officer of the Council.
- 2.4 Any imported vehicle must get vehicle approval to show that the vehicle meets environmental and safety regulations. This approval is required to register the vehicle. The registration certificate indicates the approval status of the vehicle. Where a registration certificate does not show an approval status the vehicle will not be considered for licensing.
- 2.5 Vehicles with a partition between the driver and passenger compartment must only be fitted with a clear glass partition to enable full visibility into the

rear of the vehicle. The glass should meet the relevant British/ European Standard or its American equivalent. Solid partitions will not be permitted. Where a partition is fitted, the front passenger seat will not be included in the seating capacity and must not be used for the transport of passengers. This requirement is to prevent the driver from risk of attack.

- 2.6 Partitions must not be installed after the vehicle has been tested.
- 2.7 Stretched Limousine style vehicles must be fitted with a 'Life' safety hammer which must be securely located in the driver's compartment.
- 2.8 All forward facing seats must be fitted with three point all age inertia reel, lap and diagonal seat belts. All other seatbelts fitted to any other seat must be present and working correctly. Appropriate conformity certification for a seatbelt may be required at the discretion of an authorised officer of the Council.
- 2.9 No fare paying passengers are to be carried in the front of the vehicle.
- 2.10 No form of entertainment shall be permitted without written consent from this Authority. The proprietor must ensure that the appropriate licences are held for any form of entertainment to be provided for passengers (such as a premises licence for film, music etc and a Performing Rights Society licence for recorded music).
- 2.11 The following activities are prohibited in the vehicle:
 - Striptease
 - Lap dancing
 - Pole dancing
 - Any other activity or performance of a similar kind.
- 2.12 Any alcoholic drinks provided in the vehicle shall only be sold/supplied under the terms of an appropriate licence. Alcohol shall only be served whilst the vehicle is stationary in non-breakable receptacles (e.g. plastic). At all other times, bottles are to be stored in a secure manner.
- 2.13 Alcohol shall not be available in the vehicle when used for bookings for groups of passengers under 18 years. Bookings for groups of passengers under 18 years shall only be provided with non-alcoholic beverages from plastic glasses and bottles.
- 2.14 Children under the age of 16 years must be accompanied by either a parent/guardian or an appropriate adult. Any person/escort provided by the licence holder must be Disclosure and Barring Service (DBS) checked. The details of the persons travelling and the name and contact details of the person responsible for the booking must be completed and maintained by the driver. A copy of the form must be carried by the driver.