

# Premises licence application NNC

PL650664090 | 2024-09-29 16:17:57

Do you agree with the data protection agreement?: I agree

Type of application: Premises licence

Premises trading name: Orsino Bistro

Does the premises have a postcode?: Yes

Premises address:

Do you wish to manually enter the address?	Postcode	Address	House name or number	Street name	Town	Postcode
No	Nn14 3HB	Woodland Pytchley Hunt Ltd, Kennels, 15 Kennel Hill	Woodland Pytchley Hunt Ltd	Kennels, 15 Kennel Hill	Brigstock	NN14 3HB

Premises telephone number: 07531250405

Non-domestic rateable value of premises:

Property band: Band A (0-£4,300.00)

Is your primary function the sale of alcohol?: No

Please state who you are applying for a premises licence as: An individual or individuals

Please specify why you are completing this form: I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

First name (s): Paul

Last name: Spencer

Date of birth: [REDACTED]

Is your current residential address different to premises address?: Yes

Residential address:

Do you wish to manually enter the address?	Postcode	Address	Address line 1	Address line 2	Address line 3	Postcode
No	Nn168xu	[REDACTED] Lawson Street	[REDACTED] Lawson Street		Kettering	NN16 8XU

Telephone number: [REDACTED]

Email address: [REDACTED]

**Your citizenship:** UK National

**Please upload proof of right to work documentation:**image.jpg

**Do you wish to add a second individual applicant?:**No

**Do you want the premises licence to start as soon as possible?:**No

**When do you want the premises licence to start?:**2025-03-01

**Do you want the licence to be valid only for a limited period?:**No

**Give a general description of the premises:**A small rural cafe bistro focussing on offering great homemade food with a relaxed atmosphere and service. As with any good food menu I want to complement it with a small selection of alcohol, mainly wine, bottled beer and some spirits. The cafe bistro is set in an old hunting dogs kennels next to the stables.

**Please select range of the number people expected to attend the premises at any one time?:**  
Less than 5000

**What licensable activities do you intend to carry on from the premises:**Provision of regulated entertainment, Supply of Alcohol

**Please select regulated entertainment:** Recorded Music

**Are there any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children?:** No

**Will the supply of alcohol be of consumption on premises, off the premises or both?:**On the premises

**Please give any additional relevant information for the activity:**

**What days will your activity take place?:**Tuesday, Wednesday, Thursday, Friday, Saturday

**Tuesday - Start and end times:**

Start time	End time
11:00	18:00

**Wednesday - Start and end times:**

Start time	End time
11:00	18:00

**Thursday - Start and end times:**

Start time	End time
11:00	22:00

**Friday - Start and end times:**

Start time	End time
11:00	22:00

**Saturday - Start and end times:**

Start time	End time
11:00	22:00

**State any seasonal variations for supply of alcohol (where additional days to the standard days are required for a short period for example during summer months):** Sunday lunchtime between 12:00 and 16:00 from April to September

**Please state any non-standard timing where you intend to use the premises for supply of alcohol at different times to those listed (where you wish the activity to go on longer than the standard hours for a particular day or days e.g. Christmas Eve) :** Mothers Day, Fathers Day, Christmas Eve and New Year's Eve

**Will the recorded music activity take place indoors or outdoors or both?:**Indoors

**Please give any additional relevant information for the activity:**I plan to have an old fashioned record player in the café to play vinyl records by staff and customers. Something quirky as part of the café's point of difference.

**What days will your activity take place?:**Tuesday, Wednesday, Thursday, Friday, Saturday

**Tuesday - Start and end times:**

Start time	End time
09:00	18:00

**Wednesday - Start and end times:**

Start time	End time
09:00	18:00

**Thursday - Start and end times:**

Start time	End time
09:00	22:00

**Friday - Start and end times:**

Start time	End time
09:00	22:00

**Saturday - Start and end times:**

Start time	End time

Start time	End time
09:00	22:00

**State any seasonal variations for recorded music (where additional days to the standard days are required for a short period for example during summer months):** In the summer months I may look at opening on a Sunday lunchtime for the cyclists, walkers and the general public who want to enjoy going out to a rural location, so the record player will be available for them too. Opening times will be 10:00 to 16:00.

**Please state any non-standard timing where you intend to use the premises for recorded music at different times to those listed (where you wish the activity to go on longer than the standard hours for a particular day or days e.g. Christmas Eve) :**

**Designated premises supervisor first name:** Paul

**Designated premises supervisor last name:** Spencer

**Date of birth:** [REDACTED]

**Address:**

Do you wish to manually enter the address?	Postcode	Address	Address line 1	Address line 2	Address line 3	Postcode
No	Nn168xu	[REDACTED] Lawson Street	[REDACTED] Lawson Street		Kettering	NN16 8XU

**Personal licence number:** 24/01908/LAPERS

**Issuing licensing authority:** North Northamptonshire Council

**Please select if you want to upload a Designated premises supervisor (DPS) form that has already been provided to you by the proposed DPS or if you wish to provide the case reference number they have provided for our consent form that they have completed online? :** Upload signed consent form

**Please upload Designated Premises Supervisor consent form:** DPS Consent Doc..pdf

**What days will your premises be open to the public?:** Tuesday, Wednesday, Thursday, Friday, Saturday

**Tuesday - Start and end times:**

Start time	End time
09:00	18:00

**Wednesday - Start and end times:**

Start time	End time
09:00	18:00

**Thursday - Start and end times:**

Start time	End time
09:00	22:00

**Friday - Start and end times:**

Start time	End time
09:00	22:00

**Saturday - Start and end times:**

Start time	End time
09:00	20:00

**State any seasonal variations for opening times (where additional days to the standard days are required for a short period for example during summer months):** Sunday lunchtime between 12:00 and 16:00 from April to September

**Please state any non-standard timing where you intend to open the premises at different times to those listed (where you wish the activity to go on longer than the standard hours for a particular day or days e.g. Christmas Eve) :**

**Describe the steps you intend to take to promote all four licensing objectives:** To promote all four licensing objectives; prevention of crime and disorder, public safety, prevention of public nuisance, and protection of children from harm, I would take the following steps:

**1. Prevention of Crime and Disorder**

- Training and Awareness - Provide training for staff on recognising and managing potential criminal activity.
- Partnerships with Local Agencies and groups - Collaboration with the Northamptonshire Police, local groups and businesses to establish regular communication to address concerns and share information.
- Surveillance and Security - Implement effective security measures, such as CCTV and adequate lighting, to deter crime.

**2. Public Safety**

- Risk Assessments - Conduct thorough risk assessments for day to day running of the Bistro and any potential events at the venue to identify potential safety issues.
- Emergency Preparedness - Develop and communicate clear emergency procedures and train key staff in first aid and emergency management.
- Capacity Management - Monitor and control venue capacities to prevent overcrowding and ensure safe conditions.

**3. Prevention of Public Nuisance**

- Noise Management - Implement noise control measures, such as soundproofing and monitoring noise levels, although no planned late hours opening times.
- Community Engagement - Maintain open communication with local residents to address their concerns about nuisance issues promptly.
- Responsible Serving Practices - Promote responsible alcohol service and discourage excessive drinking to minimize disruptive behaviour.

#### 4. Protection of Children from Harm

- Age Verification Policies - Strictly enforce age verification procedures to prevent underage sales of alcohol and other restricted products.
- Family-Friendly Activities - Organise events that are suitable for families and children, creating safe environments for all ages.

I hope by implementing these steps and approach to the four licensing objectives can be achieved, but aware I need to be vigilant and focussed on adapting to ensure constant safety for staff, customers and the local community.

**Describe the steps you intend to take to promote the prevention of crime and disorder:**To promote the prevention of crime and disorder, I will take the following steps:

Community Engagement – I want the Bistro to be a part of the community and will endeavour to build strong relationships with community members through collaboration with the Northamptonshire Police, local group meetings, village social media, the parish, the two public houses and other businesses, to build trust and encourage and support an effective neighbourhood watch programme to look out for one another and report suspicious activities, share information and the importance of vigilance.

I will also adopt the Environmental Design Advocate for crime prevention through environmental design (CPTED) principles. This will include working with the property owners to ensure significant external security is in place such as sufficient lighting, secured premises through CCTV and clear maintenance of the business complex.

Staff Engagement – Train and mentor staff to be vigilant on disruptive behaviour whether in the Bistro or in the surrounding area. This will be ensuring staff are aware of the environment and the social behaviours and reporting any concerns to ensure the safety of staff, customers and local residents. This will be an ongoing strategy to ensure vigilance.

The safety of staff, customers and the local residents is paramount to me, as this business is for people to enjoy themselves without concern or worry and so I will introduce a feedback mechanism so the community can voice any concerns, and I can adjust the effectiveness of my crime prevention strategies.

I will also work closely with the two public houses whom I am sure have the same strategies and belief to ensure a safe place to be.

The Bistro licensed opening times are short compared to the public houses as I want the environment, service and food to be the reason people want to come, but I realise my responsibility to ensure safety for the staff, customers and residents.

**Describe the steps you intend to take to promote public safety:**To promote public safety on licensed premises, I will take the following steps:

Staff will be trained in responsible alcohol service to enforce the Bistro policies regarding ID checks, limits on alcohol consumption, and promoting responsible drinking. These behaviours will be dealt with in a friendly, designed way but also reported immediately to the management to avoid conflict.

Occupancy levels of the business will be controlled through the Bistro seating capacity to ensure

the enjoyment of the customer. There will be no standing areas for drinking.

I have had communication with the North Northamptonshire Health and Safety Officer ensuring compliance to health regulations, including food safety, waste, and staff training and will continue to ensure the health and safety of staff, customers, and the local community.

I will endeavour to engage with local authorities and community groups to address safety concerns and enhance cooperation to establish a clear process for reporting and responding to incidents, ensuring staff know how to react appropriately. This will include when and how to act on medical emergencies or disturbances.

By implementing these measures, licensed premises can create a safer environment for patrons and staff alike.

**Describe the steps you intend to take to promote the prevention of public nuisance:**

To promote the prevention of public nuisance, I will take the following steps:

I am aware that even though it is a small Bistro, the noise could be a nuisance so thoughtful consideration for the local residents is paramount.

The benefit of being a small place that is focussed on great and personable service I believe our customers will be considerate of the local community, but my staff will be trained and encouraged to ensure a nice level of noise, particularly when leaving on an evening or on a sunny afternoon.

During the winter, the doors will be firmly closed to ensure warmth of the environment and warmth of service, but through the warmer months the noise levels may rise, but this will be chit-chatting rather than excessive noise through shouting and loud music.

I will ensure community engagement to maintain open lines of communication with local residents to understand their concerns and address issues promptly through either holding regular meetings to gather feedback and discuss potential nuisance-related problems.

I will train staff to promote responsible alcohol service, including monitoring consumption and recognising signs of overindulgence to ensure customers enjoy drinks in moderation with many non-alcoholic options.

Any planned events will be discussed with local residents' groups with specific dates and times to ensure minimal disruption and potential impacts on the neighbourhood.

Adequate staffing and security, if required, to manage crowds and maintain order although this type of event will be managed with a critical path in conjunction with the local community.

With regard to waste management, this is a requirement of the Food Safety & Hygiene regulations, so I have initially planned for two collections a week. These will be collected by a waste management company from the designated collection area. This includes waste disposal and recycling disposal.

To ensure a great environment to visit there will be a daily cleaning schedule to ensure a clean, tidy, and inviting place to want to come to eat, including the surrounding area.

The external area will have ambient lighting through service times with security lighting. Improve outdoor lighting to enhance safety and deter disruptive behaviour.

Entrance to the Bistro will be clearly signed for pedestrians and drivers. Car parking spaces, which have been allocated for the Bistro by the owners of the property will be clearly signed.

It is important to me and my business to ensure my policies related to noise, littering, and unruly

behaviour with have clear consequences for violations in collaborate with local authorities to address any persistent nuisances.

**Describe the steps you intend to take to promote the protection of children from harm:**To promote the protection of children from harm on licensed premises, I will take the following steps:

Age Verification will be strictly enforced with ID checks to customers who appear under 25 year old to prevent underage access to alcohol. Staff will be trained and advised how to approach this situation. Also, there will be signage advertising that customers will be asked for ID to ensure they are 18 years old or older if staff members are in doubt.

The Bistro is a place where all are welcome to enjoy the food, service and environment and will encourage family dining throughout the Bistro as there will be no dedicated 'adult only areas'. It will be a family-friendly business so all can enjoy a safe and comfortable environment. Saying that, staff will also be trained to recognise signs of potential harm and report immediately to the Bistro management. It will also be promoted through staff that adult supervision is required at all times while enjoying their time, to ensure all customers have an enjoyable time. Any concerns with the safety of children will be reported to Northamptonshire Police and the child protection agencies as required.

**Please upload the premises plan:** Cafe Layout.PNG

**Correspondence first name:** Paul

**Correspondence last name:** Spencer

**Correspondence postal address:**

Do you wish to manually enter the address?	Postcode	Address	Address line 1	Address line 2	Address line 3	Postcode
No	Nn168xu	Lawson Street	Lawson Street		Kettering	NN16 8XU

**Email address:** [REDACTED]

**Telephone number:** [REDACTED]

**Please enter an email address here if you would prefer to receive invoices by email :**

[REDACTED]

**I confirm I have checked my application prior to submission and confirm the timings and activities that I have requested are those intended :** I confirm

**I understand that this application and supporting documents will be sent to the responsible authorities and a redacted version will be published on the council's website :** I understand

**I understand that I must advertise my application and I understand that if I do not comply with all requirements my application will be rejected:** I understand

**It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount:** I understand



**It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified: I understand**

**I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK I/We apply for a provisional statement under section 29 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003 : I understand**

**I/We apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in this application and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003 : I declare**

**The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work: I declare**

**Name:** Paul Spencer

**Capacity:** Business owner

**Second applicant name:**

**Second applicant capacity:**

**Date :** 2024-11-07

**Total amount to pay today:** 100.00

**PrepaymentTimeStamp:** 07/11/2024 19:30:50

**Transaction status:** successful

**PostpaymentTimeStamp:** 07/11/2024 19:31:58

**transaction\_reference:** 770094584