

Appendix A – Scrutiny Work Plans 2024/25

Corporate Scrutiny Committee Work Plan 2024/25

Chairman: Councillor Lyn Buckingham

Support / Scrutiny Officer: Louise Tyers

(Updated: 21/10/24)

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Desired Outcome	Relevant Corporate Priority	Executive Member/Lead Officer
27th January 2025	Pre-Decision Scrutiny	Budget Scrutiny 2025/26	To scrutinise the proposed budget 2025/26.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Executive Member of Finance and Transformation Executive Director of Finance and Performance
	Financial Monitoring and Review	Budget Forecast Update 2024/25 - Q2	To scrutinise the report, including any material financial issues since the budget was set in February 2024.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Executive Member of Finance and Transformation Executive Director of Finance and Performance
	Financial Monitoring and Review	Capital Forecast Outturn 2024/25 - Q2	To scrutinise the report, including any material financial issues since the budget was set in February 2024.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Executive Member of Finance and Transformation Executive Director of Finance and Performance
	Performance Monitoring and Review	Key Performance Indicators 2024/25 - Q2	To scrutinise the performance of the Council.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Executive Member of Finance and Transformation Executive Director of Finance and Performance
11th February 2025	Performance Monitoring and Review	Children's Trust and Transformation and Efficiency Board	To scrutinise the financial position of the Trust and their Transformation Programme	To inform scrutiny and seek their feedback and/or any recommendations.	Better, brighter futures	Executive Member of Childrens, Families, Education and Skills Executive Director of Children's Services Chief Executive of NCT

Items / Briefings to be scheduled

	Type of Scrutiny	Issue for Scrutiny	Purpose	Desired Outcome	Relevant Organisational Priority	Executive Member/Lead Officer
Briefing Paper and then to be scheduled	Scrutiny Review Panel	ICT Value for Money Scrutiny Review	To consider the report of the Scrutiny Review Group.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Executive Member of Finance and Transformation Assistant Chief Executive
Briefing	Performance Monitoring and Review	Customer Services Delivery Update	To consider an update on Customer Services delivery.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Executive Member of Finance and Transformation Assistant Director Customer Experience

Corporate Scrutiny Review Panels

Type of Scrutiny	Issue for Scrutiny	Purpose	Desired Outcome	Relevant Organisational Priority	Executive Member/Lead Officer
Scrutiny Review Panel	ICT Value for Money	To understand the overall value for money of ICT Services at NNC. To determine the value for money of the ICT services provided by WNC to NNC given the significant role this plays in provision of the Council's overall ICT arrangements.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Executive Member of Finance and Transformation Assistant Chief Executive
Scrutiny Review Panel	Budget Scrutiny	To undertake the detailed scrutiny of the budget, reporting back into the Corporate Scrutiny Committee its findings. This is a standing scrutiny review panel that re-convenes on an annual basis during the autumn/winter of each municipal year. (See below for detailed 2024/25 sessions)	To ensure rigorous challenge of the Council's proposed budget.	Modern public services	Executive Member of Finance and Transformation Executive Director of Finance

Budget Scrutiny Panel Sessions

Phase 1	Phase 2
Monday 28 th October 2024 at 1.30pm – Children’s	Monday 2 nd December 2024 at 9.30am – Children’s
Monday 11 th November 2024 at 9.30am – Enabling Services	Monday 6 th January 2025 at 2pm – Enabling Services
Tuesday 12 th November 2024 at 2pm – Adults, Health Partnerships and Housing	Thursday 9 th January 2025 at 2pm – Place and Economy
Monday 18 th November 2024 at 9.30am – Place and Economy	Friday 10 th January 2025 at 9.30am – Public Health and Communities
Thursday 21 st November 2024 at 9.30am – Public Health and Communities	Friday 17 th January 2025 at 9.30am – Adults, Health Partnerships and Housing
	Tuesday 21 st January 2025 at 6.30pm – Concluding Budget Scrutiny Session

Place and Environment Scrutiny Committee Workplan 2024/25

Chairman: Councillor Graham Lawman

Support / Scrutiny Officer: Carol Mundy

(Updated on 18/10/2024)

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Desired Outcome	Relevant Corporate Priority	Executive Member/Lead Officer
29 October 2024						
	Pre-decision scrutiny	Highways Inspection Manual and Highways Asset Management Plan	To review the proposed documents before they proceed for approval at Executive.	To receive comments and support from the committee to Executive.	Connected Communities: Respect and engage our diverse communities.	Councillor Matt Binley (Highways, Travel & Assets) Graeme Kane, Assistant Director Highways & Waste Phil Beecroft, Head of Highways
17 December 2024						
	Pre-decision scrutiny	Private Sector Housing Assistance Policy	To review the proposed policy and consultation comments prior to approval at Executive	To make recommendations to Executive	Active fulfilled lives and better brighter futures.	Councillor Mark Rowley (Housing, Communities & Levelling-up) Iain Smith, Assistant Director Regulatory Services Amy Plank, Interim Private Sector Housing Strategic Lead
	Report	Housing Compliance & Fire Safety Policy	To receive report	To make recommendations	Active fulfilled lives and better brighter futures.	Councillor Mark Rowley (Housing, Communities & Levelling-up) Evonne Coleman-Thomas, Assistant Director Strategic Housing, Development and Property Services.
	Report	Climate Change Strategy	To review proposed documents before approval from Executive	To receive comments and support from the committee	Green Sustainable Environment	Cllr Harriet Pentland (Green Sustainable Environment) Ian Achurch Head of Economic Growth & Sustainability

29 January 2025 (Additional)						
	Report	Licensing – Amended Hire Vehicle Policy	To receive report	For pre-executive scrutiny	To update the policy and scrutinise decision of Licensing & Appeals Committee	Councillor Brackenbury (Growth & Regeneration) Iain Smith, Assistant Director Regulatory Services Amanda Wilcox, Head of Environmental Health
25 February 2025						
	Pre-decision scrutiny	Local Nature Recovery Strategy	To consider the draft strategy before the Strategy is approved under delegated authority	To make recommendations to Executive	Green Sustainable Environment	Councillor Harriet Pentland (Climate & Green Environment) Jonathan Waterworth, Assistant Director Assets & Environment Liam Faulkner, Head of Environment
	Report	Stock Condition Survey Report	To receive report	To make recommendations	Active fulfilled lives and better brighter futures.	Councillor Mark Rowley (Housing, Communities & Levelling-up) Evonne Coleman-Thomas, Assistant Director Strategic Housing, Development and Property Services.
	Pre-consultation scrutiny	Local cycling and walking improvement plan	To review the proposed LCWIPs before Executive approval.	To all committee to comment and give support before going to Executive	Green Sustainable Environment	Councillor Matt Binley (Highways, Travel & Assets) Graeme Kane, Assistant Director Highways & Waste Chris Wragg, Head of Strategic Transport

Items to be scheduled

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Desired Outcome	Relevant Corporate Priority	Cabinet Member/Lead Officer
TBA	Briefing	Update on traffic enforcement measures introduced last year	Receive report and information	Ensure VFM & performance. Make recommendations	Green Sustainable Environment Safe and thriving places	Councilor Matt Binley (Highways, Travel and Assets) Jonathan Waterworth, Assistant Director Assets & Environment
TBA	Briefing	Unadopted/Adopted Roads	Receive report and information	Ensure VFM & performance. Make recommendations	Green Sustainable Environment Safe and thriving places	Councillor Matt Binley (Highways, Travel & Assets) Graeme Kane, Assistant Director Highways & Waste

Scrutiny Review Panels

Type of Scrutiny	Issue for Scrutiny	Purpose	Desired Outcome	Relevant Corporate Priority	Cabinet Member/Lead Officer
Scrutiny Review Panel	Scrutiny of Asset Rationalisation & Use	To consider a future work programme and membership of the panel, focused on improving the management of the council's assets.	To make recommendations on the rationalisation and use of the council's assets	Modern public services. Ensure very robust financial and performance management	Councilor Matt Binley (Highways, Travel and Assets) Jonathan Waterworth, Assistant Director Assets & Environment

Suggested items from chair's briefing and Scrutiny Management Board meeting of 1 August 2024

1. Update on traffic enforcement measures introduced last year (*Awaiting to hear from Graeme Kane, AD, Highways*)
2. A report on Chelveston Energy Park (*Advised by George Candler, ED, Place and Economy that this be withdrawn*)
3. Highways – How are we spending grants / repairs money from government? (*Awaiting to hear from Graeme Kane, AD, Highways*)
4. Tree Strategy – Chair required further information via a Member Briefing Note (*Awaiting to hear confirmation, Carol Mundy will check*)
5. A report on Private Sector Housing and New Regulations – Clarified to refer to Social Housing regulations (*Carol Munday is checking with Housing*)
6. Unadopted/Adopted Roads (*A possible MBN? Carol Mundy is checking with Highways*)

Health Scrutiny Committee Work Plan 2024/25

Chairman: Councillor King Lawal
Support/Scrutiny Officer: Raj Sohal
(Updated: 21/10/24)

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Desired Outcome	Relevant Corporate Priority	Cabinet Member/Lead Officer
10th September 2024	Performance Monitoring and Review	Young People's Mental Health	To scrutinise mental health issues, service provision and waiting lists.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services/ Better, brighter futures	Councillor Scott Edwards, Children, Families, Education and Skills Jane Bethea, Director of Public Health
	Performance Monitoring and Review	Performance of Kettering General Hospital's Rebuild	To build on previous discussion and maintain regular updates.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor David Brackenbury, Growth and Regeneration Trevor Shipman, Director KGH NHS Foundation Trust
	Performance Monitoring and Review	Kettering General Hospital NHS Foundation Trust - Quality Report	To scrutinise the annual report of the Foundation Trust.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Gill Mercer, Adults, Health and Wellbeing Trevor Shipman, Director KGH NHS Foundation Trust
12th November 2024	Performance Monitoring and Review	Northamptonshire Safeguarding Adults Board Annual Report 2023-24	To scrutinise the annual report of the Northamptonshire Safeguarding Adults Board for 2023-24.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Gill Mercer, Adults, Health and Wellbeing David Watts, Executive Director of Adults, Health Partnerships and Housing
	Performance Monitoring and Review	Winter Preparedness and Health Protection	To scrutinise NNC's strategy around winter preparedness and health protection for vulnerable people.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Gill Mercer, Adults, Health and Wellbeing Jane Bethea, Director of Public Health
	Performance Monitoring and Review	Director of Public Health Annual Report	To scrutinise the Director of Public Health's annual report.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services.	Councillor Gill Mercer, Adults, Health and Wellbeing Jane Bethea, Director of Public Health
7th January 2025	Performance Monitoring and Review	Dementia Health Services	To scrutinise health services around dementia.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Gill Mercer, Adults, Health and Wellbeing Jane Bethea, Director of Public Health

	Performance Monitoring and Review	School Exclusions/ Home-schooling	To scrutinise school exclusions.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Scott Edwards, Children, Families, Education and Skills David Watts, Executive Director of Adults, Health Partnerships and Housing
	Performance Monitoring and Review	Public Health Recommissioning Update	To build on previous discussion and maintain regular updates.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Gill Mercer, Adults, Health and Wellbeing Steve Oakley, Public Health Principal (Commissioning)
11th March 2025	Performance Monitoring and Review	Child Sexual Exploitation/ Grooming – Social Media	To scrutinise prevention of child exploitation, particularly concerning social media.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services/ Better, brighter futures	Councillor Scott Edwards, Children, Families, Education and Skills David Watts, Interim Director of Children’s Services
	Performance Monitoring and Review	Disabled Facilities Grants	To scrutinise disabled facilities grants.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Gill Mercer, Adults, Health and Wellbeing David Watts, Executive Director of Adults, Health Partnerships and Housing
	Performance Monitoring and Review	Family Hubs	To scrutinise family hubs.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services/ Connected communities	Councillor Scott Edwards, Children, Families, Education and Skills David Watts, Executive Director of Adults, Health Partnerships and Housing

Items to be scheduled

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Desired Outcome	Relevant Corporate Priority	Cabinet Member/Lead Officer
TBC	Pre-Decision Scrutiny	Active Communities Strategic Framework	To scrutinise the Active Communities strategy, the Leisure Facilities Strategy and the Playing Pitch Strategy.	To inform scrutiny and seek their feedback and/or any recommendations.	Active and fulfilled lives.	Councillor Gill Mercer, Adults, Health and Wellbeing Kerry Purnell, Assistant Director of Housing and Communities
TBC	Performance Monitoring and Review	ICB GP Primary Care Access	To build on previous discussion and maintain regular updates.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Gill Mercer, Adults, Health and Wellbeing Eileen Doyle, Chief Operating Officer (Northamptonshire ICB)

TBC	Performance Monitoring and Review	KGH Patient Pathway	To scrutinise KGH's 'Patient Pathway' programme and care provision.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services	Councillor Gill Mercer, Adults, Health and Wellbeing Trevor Shipman, Director KGH NHS Foundation Trust
TBC	Performance Monitoring and Review	Homelessness Strategy	To build on previous discussion and maintain regular updates.	To inform scrutiny and seek their feedback and/or any recommendations.	Modern public services.	Councillor Gill Mercer, Adults, Health and Wellbeing Jane Bethea, Director of Public Health
TBC	Performance Monitoring and Review	VAT on Private Schools	To seek an initial briefing on the issue of VAT charges for private schools and once enough data/sufficient sample size is available.	To inform scrutiny and seek their feedback and/or any recommendations.	Connected communities.	Councillor Lloyd Bunday, Finance and Transformation Shirley Plenderleith, Assistant Director of Public Health