

Public Document Pack



Meeting: EAP Future Communities
Date: Thursday 2nd February, 2023
Time: 5.00 pm
Venue: Virtual meeting, via Zoom


The meeting will be available for the public to view live at the Democratic Services North Northants YouTube channel:

<https://www.youtube.com/c/DemocraticServicesNorthNorthantsCouncil>

To members of the EAP Future Communities

Councillor Scott Edwards (Chair), Councillor Jean Addison, Councillor Wendy Brackenbury, Councillor Philip Irwin, Councillor Dorothy Maxwell and Councillor Lee Wilkes

Members of the Panel are invited to attend the above meeting to consider the items of business listed on the agenda.

Agenda			
Item	Subject	Presenting Officer	Page no.
01	Apologies for absence		
02	Terms of Reference	Ben Smith, Democratic and Electoral Services Manager	5 - 8
03	Scope	Ben Smith, Democratic and Electoral Services Manager	9 - 10
04	To consider policy development items for future consideration		
05	Close of Meeting		
Adele Wylie, Monitoring Officer North Northamptonshire Council			
			

Proper Officer
27 January 2023

This agenda has been published by Democratic Services.
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Public Participation and Attendance

Executive Advisory Panels are not subject to the full Local Government Act 1972 (as amended). Public meeting requirements do not apply for these meetings. If you wish to attend the meeting, please contact the named Democratic Services Officer or email democraticservices@northnorthants.gov.uk

Members' Declarations of Interest

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Council's approved rules and protocols during the conduct of meetings. These are contained in the Council's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – monitoringofficer@northnorthants.gov.uk

Press & Media Enquiries

Any press or media enquiries should be directed through the Council's Communications Team to NNU-Comms-Team@northnorthants.gov.uk

Webcasting

Meetings of the Council will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items. A copy will be retained in accordance with the Council's data retention policy.

If you make a representation to the meeting, unless you have specifically asked not to appear on the webcast, you are taking positive action to confirm that you consent to being filmed. You have been made aware of the broadcast and entering the Council Chamber you are consenting to be filmed by North Northamptonshire Council and to the possible use of those images and sound recordings for webcasting.

If you do not wish to have your image captured you should sit in the public gallery area that overlooks the Chamber.

The Council is obliged by law to allow members of the public to take photographs, film, audio-record, blog or tweet the proceedings at public meetings. The Council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

The Council intends to webcast all of its public meetings held at the Corby Cube, but if it is unable to do so, for the avoidance of doubt, the meeting will continue as scheduled and decisions and minutes made available on the Council's website in the normal manner.

If you have any queries regarding webcasting or the recording of meetings by the public, please contact democraticservices@northnorthants.gov.uk

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Agenda Item 2

EXECUTIVE ADVISORY PANEL (EAP) TERMS OF REFERENCE (GENERAL)

Introduction

Executive Advisory Panels (EAPs) are established by the Leader of the Council to encourage collaborative working between the Executive and non-Executive members in developing future policy proposals.

Each Panel will have a workplan which will set out what policy development work will be undertaken throughout the year and when. This will be created by reviewing the Corporate Plan, Service Delivery Plans and listening to the Panels ideas.

Panels are not decision making but may make recommendations for future consideration by an Executive Member or the Executive.

Panels should not normally formulate recommendations on non-Executive functions which are the responsibility of Council, a non-Executive Committee or other body unless with the consent of said body.

Panels are not part of the scrutiny or audit function of the Council as prescribed in the Council's Constitution.

The following applies to all Executive Advisory Panels established under the Council's governance arrangements: -

1. Under the Constitution, the Leader of the Council has discretion to add, amend or delete the EAPs established.
2. Each EAP will be chaired by an Executive Member (to be determined by the Leader of the Council). In the event that the Chair is absent, the Leader or another member of the Executive may chair that particular meeting.
3. In addition to the Chair, each EAP will consist of 6 non-Executive Members who shall be determined by the respective political groups.
4. A named substitute non-Executive Member will be permitted for each political group represented on a Panel.
5. Any member of the Executive may attend an EAP meeting without notice of attendance required, however participation in discussions will be through the Chair of the respective EAP.
6. Although non-decision making, each EAP shall be politically balanced to ensure other recognised political groups have representation.
7. EAPs are not subject to the full Local Government Act 1972 (as amended), however they shall be conducted where practicable as if the 1972 Act applied.
8. Meetings of an EAP are open to public attendance except where confidential or exempt information is to be discussed
9. Meetings of the EAP may be held using "virtual meeting" technology or shall be onsite. Meetings will normally be live streamed, except where confidential or exempt information is to be discussed.

10. An EAP through the Chair may invite guest speakers or expert witnesses to attend a meeting of the EAP on an ad hoc basis.
11. A member of the Corporate Leadership Team (CLT) may attend meetings of an EAP without notice of attendance required, however participation in discussions will be through the Chair of the respective EAP.
12. Whilst some matters for discussion will clearly fall within the remit of one EAP, there may be occasions where an agenda item is cross-cutting. The Chairs of the respective EAPs shall decide which EAP acts as “lead.” The Leader of the Council shall act as arbiter where a resolution cannot be achieved.
13. Minutes/notes of each EAP shall be prepared and publicly available, except those sections dealing with confidential or exempt information. Full copies of minutes/notes taken shall be circulated to all Executive members and CLT in addition to the appropriate EAP members.
14. Agendas and reports will normally be circulated 5-clear working days prior to the meeting date. Urgency items may be discussed at a meeting, with the consent of the Chair, and subject to an explanation as to why an item is urgent, and notification to EAP members prior to the meeting commencing.
15. Each EAP will normally meet on a bi-monthly basis. A Chair of an EAP may request the cancellation or addition of a meeting having given due notice to the Proper Officer (or their deputy).

There is no requirement for formal reports to be submitted to EAPS, instead the Chair will encourage presentations, briefing notes or verbal discussions.

The Executive Advisory Panels currently established are: -

- **Active Communities EAP**

Chaired by Councillor Helen Harrison/Councillor Helen Howell)

Lead Officer - David Watts/Director of Public Health & Wellbeing

- **Sustainable Communities EAP**

Chaired by Councillor Harriet Pentland

Lead Officer - George Candler

- **Future Communities EAP**

Chaired by Councillor Scott Edwards

Lead Officer- AnnMarie Dodds

- **Connected Communities EAP**

Chaired by Councillor Lloyd Bunday

Lead Officer – Adele Wylie/Guy Holloway

- **Planning Communities EAP –**

Chaired by Councillor David Brackenbury

Lead Officer – Rob Harbour

- **Prosperous Communities EAP –**

Chaired by Councillor Graham Lawman/Councillor Matt Binley

Lead Officer – David Watts

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North Northamptonshire Council – Executive Advisory Panels (Scope)

Executive Advisory Panel	Corporate Priority/Key Priorities	Suggested areas in scope	Senior Responsible Officer(s)	Executive Member(s)
Active Communities	Active, fulfilled lives <ul style="list-style-type: none"> • Greater access to better quality adult social care • Value and support our carers and volunteers • Improve the accessibility and use of leisure, culture, art and sport • Provide enhanced support to improve mental health and wellbeing • Tackle the causes of complex problems such as poverty and homelessness 	<ul style="list-style-type: none"> • Social Care for Adults • Services for Older People • Health Inequalities • Inclusion • Leisure and Sport • Libraries and Theatres • Culture • Cohesion • Mental Health and Wellbeing • Domestic Violence • Tourism 	Director of Public Health and Wellbeing Executive Director of Adults, Health Partnerships and Housing	Cllr Helen Harrison & Cllr Helen Howell
Future Communities	Better, brighter futures <ul style="list-style-type: none"> • Ensure every child has equal access to a high standard of education • Support partners and the Children’s Trust to provide higher standards of support • Promote better training, further education and employment opportunities for young people 	<ul style="list-style-type: none"> • Education • Special Educational Needs • Provision for Disabled Children • Young Offenders • Employment and Skills 	Executive Director of Children’s Services	Cllr Scott Edwards
Prosperous Communities	Safe and thriving places <ul style="list-style-type: none"> • Strengthen the cultural identity of towns, villages and rural communities • Help town centres and villages respond to changing trends • Attract tourism, visitors and inward investment (considered in Active Communities) • Working with local businesses and partners to support the creation of high-quality, better-skilled jobs • Improve the standard of new and existing homes and ensure housing supply meets demand • Tackle the causes of difficult issues leading to nuisance, crime and anti-social behaviour • Maintain our highways infrastructure to keep people moving safely around North Northamptonshire • Enable people to travel across North Northamptonshire and beyond 	<ul style="list-style-type: none"> • Affordable Homes • Highways • Social Housing • Housing Strategy • Development • Regeneration and Neighbourhoods • Levelling Up • Anti-Social Behaviour/Nuisance • Waste • Asset Management and development 	Executive Director of Adults, Health Partnerships and Housing	Cllr Matt Binley & Cllr Graham Lawman

North Northamptonshire Council – Executive Advisory Panels (Scope)

Executive Advisory Panel	Corporate Priority/Key Priorities	Suggested areas in scope	Senior Responsible Officer(s)	Executive Member(s)
Sustainable Communities	<p>Green, sustainable environment</p> <ul style="list-style-type: none"> • Demonstrate clear leadership on tackling environmental sustainability • Work with communities and businesses to tackle climate change and improve air quality • Promote sustainable, active travel • Embed low carbon technology, sustained and improved green infrastructure, and sustainable forms of transport fit for the future • Educate, encourage re-use, harmonise our approaches and enforce to keep our environment free from litter • Protect the countryside and open spaces, and enhance the natural environment and ecology 	<ul style="list-style-type: none"> • Climate Change • Enviro-crime • Active Travel • Strategic Transport • Council Green Space • Woodland Management 	Executive Director of Place and Economy	Cllr Harriet Pentland
Connected Communities	<p>Connected communities and Modern Public Services</p> <p><u>Connected Communities</u></p> <ul style="list-style-type: none"> • Inform and listen to our communities, giving them a greater say in their future • Respect and engage our local diverse communities and town and parish councils • Empower a thriving voluntary and community sector <p><u>Modern public services</u></p> <ul style="list-style-type: none"> • Provide good quality and efficient services valued by our customers • Enhance the services provided at our Community Hubs • Invest in and value our staff to become an employer of choice • Use our assets, skills, knowledge and technology most effectively • Ensure very robust financial and performance management 	<ul style="list-style-type: none"> • Voluntary Sector • Technology • Community Hubs • Employer of Choice • Customer Strategies 	Assistant Chief Executive Executive Director of Customer and Governance	Cllr Lloyd Bunday
Planning Communities		<ul style="list-style-type: none"> • Planning Policy 	Assistant Director of Planning	Cllr David Brackenbury