

TASK AND FINISH GROUP TERMS OF REFERENCE

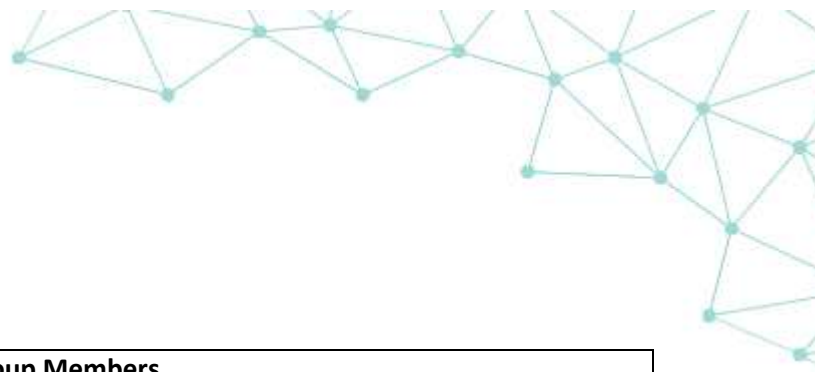
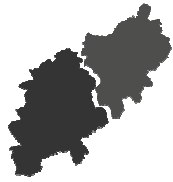
North Shadow Authority

EQUALITIES
Purpose of the Group
To oversee the development of an equalities framework for the Unitary Authority, its services and functions, staff and Members.
Description of the Task to be completed (Scope)
Oversee the development of an equalities framework for the Unitary Authority, its services and functions, staff and Members by bringing together and refining the existing policies from all eight constituent authorities and developing new policies as appropriate for the new organisation.

Key Activities	Outcomes Sought
To identify and review all the existing equality policies.	A comprehensive picture of all current equality policies.
From the review of the existing policies develop new policies as appropriate for the new organisation.	An equalities framework for the Unitary Authority.

TIMESCALES	
Key dates:	
July to August 2020	Identify and review all existing equality policies.
September to November 2020	Develop new policies as appropriate for the new organisation.
Finish date:	November 2020
FREQUENCY OF MEETINGS	Monthly.

How will we know when the Task is finished?
A new equality framework will be in place.



Task Group Members	
Chair:	Cllr Tom Partridge-Underwood
Deputy Chair:	Cllr Colin Wright
Member:	Cllr John-Paul Carr
Member:	Cllr Chris Smith-Haynes
Member:	Cllr Elayne Francis

Task Group Officers	
Enabling Lead / Lead Officer:	Andrew Hunkin, Lead Enabler: Legal and Democratic
Interim Statutory Officer:	Monitoring Officer
Support Officer:	Mike Willis
SME:	An existing officer with significant knowledge and experience of equality matters

Any external Support or Input required	
External Support / Input	Output

Dependencies

Document owner: Andrew Hunkin

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Approved: DATE

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