



**Environment, Development  
& Transport Scrutiny  
Committee**

**16<sup>th</sup> November  
2016**

**10.00 am**

**Room 15  
County Hall  
Northampton**

Catherine Greenfield is managing this Agenda: Tel. (01604) 366084  
E-mail: [cgreenfield@northamptonshire.gov.uk](mailto:cgreenfield@northamptonshire.gov.uk)

### AGENDA

\* Papers enclosed > Papers to follow

Item No.	Time	Subject	Page No.	Responsible Officer & Tel No. (01604)
1.	10.00	Apologies for non-attendance		James Edmunds 366053
2.		Notification of requests from members of the public to address the meeting.		James Edmunds 366053
3.		(a) Declaration of Members' Interests, if any; (b) Declaration of whip, if any  <i>Northamptonshire County Council takes seriously any breach of the Code of Conduct. Councillors need only declare an interest that has not been recorded in the register of interests. Any councillor who declares such an interest must remove him or herself for the whole of the item.</i>  <i>Councillors are asked to declare:</i> § <i>the item number in which they have an interest;</i> § <i>the nature of the interest; and</i> § <i>if it is a discloseable pecuniary interest or non-statutory interest.</i>		James Edmunds 366053
4.	10.05	Chair's Announcements		James Edmunds 366053

<b>COMMITTEE MANAGEMENT</b>				
5. *	10.10	Minutes of the Environment, Development & Transport Scrutiny Committee meeting on 14 <sup>th</sup> September 2016  <i>To agree the minutes of the previous meeting.</i>	5-12	Catherine Greenfield 366084
<b>POLICY DEVELOPMENT AND REVIEW</b>				
6.	10.15	Overview of the Highways Strategy <i>Presentation</i>	--	Debbie Taylor-Bond 364301
<b>WORK PROGRAMME MANAGEMENT</b>				
7.	11.00	Environment, Development & Transport Scrutiny Committee Work Programme  <i>Update on the work undertaken by the committee's working groups looking into;</i> <ul style="list-style-type: none"> <li>• Fire and Rescue Service Review</li> <li>• Questions for councillors to ask schools regarding apprenticeships</li> <li>• Waste Reduction</li> <li>• The Northampton - Bedford Rail Link</li> <li>• Unadopted roads</li> </ul>	13-18	James Edmunds 366053
<b>URGENT BUSINESS</b>				
<b>Urgent Business</b> Such other business which, by reasons of the special circumstances to be specified, the Chair is of the opinion is of sufficient urgency to warrant consideration. (Members who wish to raise urgent business are requested to inform the Chair beforehand).				
<b>EXEMPT ITEMS</b>				
In respect of the following items the Chairman may move the resolution set out below, on the grounds that if the public were present it would be likely that exempt information (information regarded as private for the purposes of the Local Government Act 1972) would be disclosed to them: The Committee is requested to resolve:				
"That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that if the public were present it would be likely that exempt information under Part 1 of Schedule 12A to the Act of the descriptions against each item would be disclosed to them".				
			<b>Exemption Category</b>	

This information can be made available in other formats upon request. Please contact Catherine Greenfield, Democracy Officer, Democracy Team on Tel. (01604) 366084 or E-mail: [cgreenfield@northamptonshire.gov.uk](mailto:cgreenfield@northamptonshire.gov.uk).

This meeting will be webcast and can be accessed using the following link: <http://www.northamptonshire.public-i.tv/core/portal/home>

Quentin Baker, LGSS Director of LGSS Law and Governance  
8<sup>th</sup> November 2016

## **Public Contribution to Scrutiny Committee meetings**

This section of the agenda papers is intended to provide members of the public with further information on the role and membership of the Environment, Development & Transport Scrutiny Committee, and on opportunities to attend and contribute to scrutiny committee meetings.

### **What is the Environment, Development & Transport Scrutiny Committee?**

The Scrutiny Committee is responsible for scrutinising issues relating to the environment; highways and transport; development and growth; waste management; flooding; protective services; and community safety.

### **Who are the members of the Environment, Development & Transport Scrutiny Committee?**

The membership of the Scrutiny Committee consists of 10 councillors, reflecting the political balance of the County Council. The membership is as follows:

Councillor Elizabeth Coombe (Chair)	Councillor Paul Bell (Deputy Chair)
Councillor Jim Broomfield	Councillor Gareth Eales
Councillor Stan Heggs	Councillor Alan Hills
Councillor Derek Lawson	Councillor Allan Matthews
Councillor Sarah Uldall	Councillor Allen Walker

### **When does the Environment, Development & Transport Scrutiny Committee meet?**

The Environment, Development & Transport Scrutiny Committee has four scheduled meetings per year. The scheduled meeting dates in 2016/17 are given below. All meetings take place at 10.00am at County Hall in Northampton:

8<sup>th</sup> June 2016

14<sup>th</sup> September 2016

16<sup>th</sup> November 2016

8<sup>th</sup> March 2017

### **How do I find out about what is being discussed at Scrutiny Committee meetings?**

The agenda papers for all Council committee meetings are published 5 working days in advance and can be obtained from County Hall or downloaded from the County Council website at:

<http://cmis.northamptonshire.gov.uk/cmis5live/>

### **Can I take part in Scrutiny Committee meetings?**

Scrutiny committee meetings are normally held in public and members of the public are free to attend. Members of the public also have the right to address the Committee or ask a question on any item on the agenda for a particular meeting. Anyone wishing to speak at a scrutiny committee meeting should notify the Overview & Scrutiny Manager (whose name and contact details are given on the front page of this agenda) by 12 noon, two working days before the date of the meeting. Individuals addressing the Committee are entitled to up to 3 minutes to make their point.

## **Declaration of Interests**

Members are reminded that Northamptonshire County Council's Code of Conduct contains provisions relating to the declaration of Disclosable Pecuniary Interests, (DPI), and Non-Statutory Disclosable Interests, (NSDI). Please refer to the Members' Code of Conduct in Part 5 of the Constitution for a fuller description of what constitutes a DPI or an NSDI.

Members are asked to note that under the new Code of Conduct, they need only declare the existence of either a DPI or NSDI, if that interest is **not** already listed in their register of Members' interests. Councillors are reminded of the seriousness of failing to declare a DPI or NSDI interest.

In addition, Members are reminded that if they have a DPI or a significant NSDI, in a matter to be discussed, whether registered or not, they must not take part in the debate or vote on that matter and should remove themselves from the meeting room irrespective of whether they are a member of the committee.

When declaring an interest at a meeting, councillors are asked to state:

- § The item number in which they have an interest;
- § The nature of the interest; and
- § Whether the interest is a discloseable pecuniary interest, (DPI), or non-statutory disclosable interest, (NSDI).

## **Seeking Advice**

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.



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**Environment Development & Transport Scrutiny Committee**  
**Minutes of the meeting held on 14<sup>th</sup> September 2016**  
**The Blue Room, County Hall**  
**(Meeting held in public)**

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**PRESENT:-**

Councillor Liz Coombe (Chair)

Councillor Paul Bell (Deputy Chair)  
Councillor Gareth Eales  
Councillor Stan Heggs  
Councillor Alan Hills  
Councillor Derek Lawson

Councillor Sarah Uldall  
Councillor Allen Walker

Also in attendance for all or part of the meeting

Councillor Graham Lawman	Substitute for Councillor Allan Matthews
Darren Dovey	Chief Fire Officer
Councillor Ian Morris	Cabinet Member for Transport, Highways & the Environment
Vanessa Kelly	Executive Officer Northamptonshire Waste Partnership
Fiona Unett	Head of Waste Strategy & Partnerships
James Edmunds	Overview & Scrutiny Manager (Democratic Services)
Catherine Greenfield	Democracy Officer (Democratic Services)

No members of the public were present.

The meeting commenced at 10.00

Min ref:

19/16 Apologies for Non-Attendance

Apologies for non-attendance were received from Councillors Jim Broomfield, Allan Matthews, and Councillor Michael Tye (as substitute for Cllr Matthews)

20/16 Notification of requests from members of the public to address the meeting

There were none

21/16 Declarations of Members' Interests

There were none.

## 22/16 Chair's Announcements

The Chair welcomed everyone to the meeting and advised that the meeting was being Webcast and that members should use their microphones when speaking.

There was no scheduled fire alarm.

## 23/16 Minutes of the meeting of the Environment, Development & Transport Scrutiny Committee meeting on 15<sup>th</sup> June 2016

**RESOLVED: that the minutes of the Environment, Development & Transport Scrutiny Committee meeting held in public on 15th June 2016 be agreed subject to the following amendments:**

- (i) The inclusion of apologies for non-attendance from councillors Matthews, Eales and Hales; and**
- (ii) the deletion of the second, third and fourth bullet points listed under Item 13/16, which related to the Children, Learning & Communities Scrutiny Committee.**

## 24/16 Introduction to the new Chief Fire Officer for Northamptonshire Fire & Rescue Service

The Chair welcomed Darren Dovey, Chief Fire Officer and invited him to address the Committee. The following points were raised;

- The Chief Fire Officer (CFO) had been appointed on 1<sup>st</sup> July 2016 having previously held the post of Deputy CFO.
- The Fire and Rescue Service had achieved a £3.1 million saving as outlined in the budget through back office and senior and principle officers reorganisation. A further £1.5 million saving would be required over the next 3 years.
- 85% of the Fire & Rescue Service budget consisted of salary costs, therefore there was little scope in which to achieve additional savings.
- The draft Strategic Plan was due to be presented to Cabinet in November 2016.
- There was a need to review the standards of fire cover and response times.
- There is capacity within the Government Fire Reform Agenda (GFRA) for involvement within the social care agenda, for example fire alarm installation and crime prevention advice. Northamptonshire Fire & Rescue Service also worked in partnership with East Midlands Ambulance Service (EMAS).
- The core response service remained the same, but the number of traditional fire related calls had reduced by 50% over the last 10 years.
- The GFRA set out three main objectives; efficiency and collaboration; workforce reform and transparency and accountability.
- Grant Thornton were currently undertaking work looking into the benefits of moving responsibility for the Fire & Rescue Service to the Police & Crime Commissioner which included the option of reatining the status quo.
- An objective decision would need to be made when Grant Thornton published their findings and the Home Officer would also be involded in the decision, but the local case would need to be made in each case.
- Any resulting change would affect the Governance of the service only, not the operations and existing collaboration agreements.

The Committee considered the presentation and raised the following points;

- Will the Fire Station in Daventry be upgraded?

- What would be the effect of the £1.3m budget saving on front line services?
- Is there any recovery of costs for attending a road traffic collision from insurance companies?
- Will there be any compulsory redundancies?
- Has there been Union agreement?
- Will there be a reduction in the number of retained fire fighters?

The Chief Fire Officer responded to the points raised as follows;

- The Daventry Fire Station did require updating and discussions were ongoing with EMAS who had a station on the same site. The Daventry Control Centre would remain in the medium term, but the technology would need to be upgraded within the next 2 to 3 years.
- The service had been aware of the required £1.3m and would aim to retain the current standard of response. However, there may be ways to change the way in which things were done.
- There was a legal duty to attend road traffic collisions.
- There had been no compulsory redundancies. Staff reductions had been achieved through retirements. The unions had been informed and were aware of the saving requirements. Voluntary redundancies would also be available.
- There were no plans to reduce the number of retained Firefighters specifically, but the service would resource for what was required. Both full time and retained Firefighters would be needed. It was likely that there would be more retained than full time Firefighters.

The Chief Fire Officer informed the Committee that the Wellingborough crew had become the National Animal Rescue Champions.

**RESOLVED; that the Committee noted the Chief Fire Officer's answers to questions.**

#### 25/16 Cabinet Member for Transport, Highways and the Environment

The Chair introduced the new Cabinet Member for Transport, Highways and the Environment and invited him to address the Committee. The Cabinet Member highlighted the following key figures and points;

- The County Council was responsible for; 4521.8 km of road length
- 2154 km of footpaths.
- 813 km of bridleways.
- 107 km of byways.
- 65,766 street lights were replaced or are due to be replaced as part of the PFI contract.
- 5,948,000 bus journeys with concessionary fares were made during 2015/16.
- 332,445 tonnes of household waste were managed during 2015/16 of which 46% was recycled.
- 9 household waste recycling centres.
- 820 planning applications requiring SUDs comment (sustainable drainage systems) during 2015/16.
- 317 people were killed or seriously injured on the county's roads in 2014.
- 53,810 premises have access to super fast broadband as of March 2016.

- 96% of planning applications were determined within the statutory period.
- 42% of the county's wildlife sites were in positive management.
- 135,000 trees were planted in partnership with the Woodlands Trust as of April 2016
- Four new Road Master vehicles had been introduced to enable road repairs, including temporary repairs to prevent further deterioration. This method was cost effective and required just one person to operate the machine plus road traffic management.
- Customer satisfaction had risen to 72% and it was hoped it would rise further following the introduction of the Road Master vehicles.
- Capital projects had delivered the Mereway Wootton Hall scheme and the Daventry Link Road. The St Giles Street improvements were going well and the Kettering Road junction works had been completed.
- Rights of Way improvements included the installation of a new footbridge over Willow Brook near Kings Cliffe.
- Changes to Green Waste Credits paid to District and Borough Councils had been presented to Cabinet the previous month. The methods of disposal were down to each Borough and District Council as well as the choice as to whether to charge for the disposal of green waste. Currently 42% of District and Borough Councils nationally charged for green waste disposal.
- The Brixworth Household Waste Centre had won the National Civic Amenity of the Year Award.
- Household Waste Centre opening hours still remained an issue and the public needed re-educating. Traffic congestion was the result of people queueing outside centres waiting for them to open at 10.00am.
- £300k of funding through the Community Flood Resilience Pathfinder Project had been secured to help educate people on how to better protect themselves from flooding within 30 communities in the county over 3 years. A further £83k had been secured through a separate Pathfinder project to conduct formal flood investigations at sites around the county.
- 42% on designated local wildlife sites were in positive management, up from 22% in 2008 and work was being undertaken in partnership with the Wildlife Trust.
- Changes had been made to the Place Directorate which now consisted of 3 main pillars; the Chief Fire Officer, Assistant Director for Environment, Development & Transport and a new post of Assistant Director for Asset and Capital Management. Interviews for this position were due to take place the following day.
- The challenge to Highways was funding and budget certainty. However the amount of external funding was increasing and becoming more important. Customer expectations needed to be managed.

The Committee considered the update and raised the following points;

- Would the dualing of the A45 be conducted at the same time as improvements to the Chowns' Mill roundabout and what were the timescales?
- Traffic management at roadworks caused by utility companies in the south of the county was poor. Should the county council be challenging and charging utility companies?
- What assurances could the Cabinet Member give regarding the fact that the proposed 'monster incinerator' site in St James, Northampton would no longer be developed?
- Public awareness of the road works list could be raised through the media and made more up to date.



- Borough and District Councils feel a lack of support and activity regarding planning applications, especially with regard to traffic. More support at site meetings by the County Council would be helpful.
- It would be helpful if Street Doctor had the facility to upload photographs.
- The Isham by-pass needed to be built before the planned 3000 new homes could also be built.
- Tribute should be paid to former Councillor Richard Amos for his work in bringing about the implementation of the Daventry Link Road.
- What was the total length of cycle ways in Northamptonshire?
- Communication regarding Household Waste Recycling Centre opening hours needed to be improved.

The Cabinet Member for Transport, Highways and the Environment responded to the points raised as follows;

- The dualing of the A45 did not come under the Cabinet Member's portfolio, however it would be raised with the Cabinet Member with responsibility for Strategic Infrastructure Planning.
- The St James site was privately owned and any planning application to develop the site would be the responsibility of Northampton Borough Council.
- If councillors were experiencing issues around utility works or road work traffic issues and made the Cabinet Member aware, he would be willing to investigate.
- The suggestion regarding planning officer attendance at site visits would be put forward, however there were a lot of pressures on planning officer time.

**RESOLVED that; (a) That the Committee supports efforts to improve the co-ordination of highway works in the county, including work by utility companies; and (b) That the Committee supports effective advance communication of information about planned highway works; and (c) That the Committee encourages that further development of Street Doctor should include consideration of the following matters: (i) introducing the facility to upload a photo of the problem being reported; and (d) That the Committee requests to be provided with off-agenda briefing information about the following matters: (i) the timescale for dualling the A45 between Stanwick and Thrapston; (ii) the total length of cycleways in Northamptonshire; (iii) performance on air quality in Northamptonshire relative to other areas; (iv) whether the Council makes available any funding to support pocket parks in the county.**

#### 26/16 Overview of the Northamptonshire Waste Partnership (Presentation)

The Chair invited Vanessa Kelly, Executive Officer Northamptonshire Waste Partnership to provide an overview of the Northamptonshire Waste Partnership. The following points were highlighted;

- The Executive Officer Northamptonshire Waste Partnership advised that the Northamptonshire Waste Partnership (NWP) was made up from the seven District and Borough Councils in Northamptonshire as well as the County Council.

- The NWP implements the Northamptonshire joint Municipal Waste Management Strategy as well as sharing best practice and promoting a partnership approach to funding applications and interpretation of new legislation, guidelines and purchasing.
- Waste education in schools is provided free of charge and forms part of the curriculum. A Waste Education bus is also available.
- Partnership applications for funding had achieved £7.5m being received in funding.
- An increase in recycling had been achieved with a rise from 29% to 46%. However the recycling rate had plateaued nationally.
- Over 3000 families had signed up to the I'm in to Win food waste incentive scheme.
- A paper would be coming to Cabinet regarding green waste collection and composting.

The Committee raised the following points;

- People got confused about what could and couldn't be recycled resulting in the contamination of recycled materials.
- Could a sticker advising people what could go into wheelie bins be provided.
- Recycling was not as profitable as it once was and landfill costs were high. It was therefore important that as much green waste was recycled as possible. It was important therefore that children and the wider public were properly educated and informed.
- Manufacturers packaging was a concern.
- The minutes of NWP meetings were not available on the NWP website.
- Was the NWP Action Plan being replaced? The current Action Plan was 4 years old.
- Why had the recycling target not been met?
- What was the view on producing energy from waste?
- The University of Northampton and the Institute of Waste Management were located in Northampton.

The Executive Officer Northamptonshire Waste Partnership responded to the points raised as follows;

- A report had been published the previous day by the Waste and Resource Management Programme (WRAP) regarding the consistency of three different recycling systems. The aim was to work towards a national recycling system. However it was necessary to provide information to the public.
- A county-wide campaign on the contamination of recycling containers was planned for early 2017.
- Work was being undertaken nationally on the packaging used by manufacturing. Those who produced or sold packaging had an obligation to make a percentage recyclable.
- The development of the NWP website was currently limited by costs.
- The Action Plan was updated annually, however the underlying strategy was older.
- The reason why recycling targets had not been met were varied and included food waste which had not been collected by all of the county's District and Borough Councils.
- There was currently no collective view on creating energy from waste, however all options would be considered.
- There was a need to explore partnership work with the University of Northampton further, for example support for student's dissertations on waste issues.

**RESOLVED that; the Committee notes the overview of activity by the Northamptonshire Waste Partnership.**

27/16 Overview of Waste Strategy and Partnerships

The Chair invited the Head of Waste Strategy & Partnerships to deliver the presentation to the Committee. The following points were highlighted;

- The County Council works in partnership with the Districts and Boroughs.
- Northamptonshire County Council was the designated Waste Disposal Authority and has a statutory duty for the arrangement for the treatment and disposal of residual waste as well as the provision of Household Waste Recycling Centres (HWRC) and the management of a portfolio of waste disposal sites including former sites.
- 361,319 tonnes of municipal waste were collected in Northamptonshire during 2015/16 and a further 332,445 tonnes of household waste.
- 46% of waste had been recycled through the Borough, District and County Councils in 2015/16.

The Committee raised the following points;

- There was regular queueing traffic outside the Rushden HWRC and site management seemed to be poor. Was the site in the right place as there were also layout issues.
- How was commercial waste disposed of?
- Were there any plans to use residual waste for the creation of power in and for the benefit of residents in Northamptonshire?
- The Re-Use unit in Wellingborough was hidden away. Why were they not sited in the town?

The Head of Waste Strategy & Partnerships responded to the points raised as follows;

- One of the issues with the Rushden HWRC was that it was being abused by Bedfordshire residents.
- The site layout was being monitored as were the traffic management issues. Much of the queueing was due to the opening times and journeys not being staggered. However, communications were being improved in regard to opening times by speaking to people in the queue and through improved signage.
- Commercial organisations such as Bifa were responsible for commercial waste.
- Energy derived through the treatment of residual waste could be developed within the county, however heavy investment would be required.
- The Re-Use outlets were provided through Enterprise and their sub contractors. They should be sited within 5 miles of the HWRC.

**RESOLVED that; (a) That the Committee notes the overview of waste management in Northamptonshire; and  
(b) That points raised at the meeting be considered by the Waste Management Scrutiny Working Group for inclusion in its work.**

28/16 The Environment, Development & Transport Scrutiny Committee Work Programme 2016/17

The Assistant Manager Democratic Services asked whether the Committee had any further suggested topics for inclusion in the 2016-17 Work Programme. The following points were raised;

- An update on the Highways Strategy could be brought to the next meeting of the Committee.
- That following the Apprenticeships Scrutiny Review a list of questions for councillors to use when visiting schools should be made available.

**RESOLVED that; (a) That an item on the Highways Strategy for Northamptonshire be included on the agenda for the Committee meeting on 16th November 2016; and (b) That Councillors Lawson and Hills, together with two members from the Children, Learning & Communities Scrutiny Committee, give further consideration to the content of a possible list of questions on the advice given by schools on apprenticeships for councillors to ask when visiting schools; and (c) That the current position of the Work Programme be noted**

There being no further business the meeting concluded at 12.55

This information can be made available in other formats upon request. Please contact Catherine Greenfield, Democracy Officer, Democracy Team, tel. (01604) 366084 or E-mail: [cgreenfield@northamptonshire.gov.uk](mailto:cgreenfield@northamptonshire.gov.uk)



**ENVIRONMENT, DEVELOPMENT & TRANSPORT SCRUTINY COMMITTEE**

**16 November 2016**

**Report by: DEMOCRATIC SERVICES ASSISTANT MANAGER  
James Edmunds**

<b>Subject:</b>	<b>Environment, Development &amp; Transport Scrutiny Committee Work Programme 2016/17</b>
<b>Recommendations:</b>	<b>That the Environment, Development &amp; Transport Scrutiny Committee reviews progress with the development and delivery of its 2016/17 work programme.</b>

**1. Purpose of Report**

1.1 The report is intended to enable the Environment, Development & Transport Scrutiny Committee to review progress with the development and delivery of its 2016/17 work programme.

**2. How this decision contributes to the Council Plan**

2.1 The Council’s vision is to make Northamptonshire a great place to live and work. This is achieved through increasing the wellbeing of your county’s communities and/or safeguarding the county’s communities.

<p>This initiative specifically delivers increased wellbeing and/or safeguarding by ensuring that:</p> <ul style="list-style-type: none"> <li>• People of all ages are safe, protected from harm and able to live happy, healthy and independent lives in our communities.</li> <li>• People have the information and support they need to make healthy choices and achieve wellbeing.</li> <li>• Resources are utilised effectively and efficiently, in coordination with partners and providers.</li> </ul>
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**3. Background**

3.1 The Environment, Development & Transport Scrutiny Committee considered key focus areas for scrutiny and other matters to be included in its outline work programme for 2016/17 at its meeting on 15 June 2016. The resulting outline work programme is included with this report (at Appendix 1).

3.2 Verbal updates on particular scrutiny reviews and other work in progress can be given at Committee meetings as necessary. It is important that the Committee keeps its work programme under regular review in order to monitor progress with identified work and to consider the need to respond to new issues that may arise during the course of the year. In this way the Committee will ensure that its work programme supports the aim of enabling

it to use its available capacity to best effect to carry out work that makes a difference to Northamptonshire.

#### 4. Overview & Scrutiny Working Methods

4.1 When considering and reviewing its work programme priorities the Committee should consider both the topics it intends to scrutinise and the particular approaches it may use to carry out different work. The main approaches available to it include:

(a) Formal scrutiny committee meetings:

Short scrutiny sessions at formal Committee meetings to scrutinise specific issues affecting Northamptonshire and meet with specific decision-makers. This may result in resolutions from Overview & Scrutiny (O&S) and/or the identification of areas for further, more detailed scrutiny.

(b) O&S led task-and-finish scrutiny work:

Involving groups of Committee members carrying out evidence-based task-and-finish investigations (“scrutiny reviews”) of topics selected by O&S. This work will normally result in the production of a scrutiny review report and recommendations for presentation to the appropriate decision-making body.

(c) Collaborative task-and-finish work:

Involving groups of Committee members working with Cabinet Members and/or County Council officers or representatives from partner organisations to develop or refine policy proposals, on a one-off or ongoing basis as required by the subject matter. This work can result in a separate scrutiny report or comments that are incorporated into final proposals presented by the Cabinet Member or equivalent.

(d) Supervisory task-and-finish work:

Lighter-touch oversight of service-delivery, budget and performance matters by small groups or individual Committee members, meeting with service officers or representatives from partner organisations to understand and monitor service-delivery matters. This may result in comments from O&S and/or the identification of areas for further, more detailed scrutiny.

(e) Briefings:

Provision of background information to O&S members, for example, as off-agenda written briefings, or through briefing sessions or visits, to inform their understanding of a matter and assist in identifying and prioritising scrutiny work.

#### List of Appendices

**Appendix 1: Environment, Development & Transport Scrutiny Committee Outline Work Programme 2016/17**

Author:	Name: Catherine Greenfield / James Edmunds Team: Democratic Services
Contact details:	Tel: 01604 366084 Email: <a href="mailto:cgreenfield@northamptonshire.gov.uk">cgreenfield@northamptonshire.gov.uk</a>

Background Papers:	Environment, Development & Transport Scrutiny Committee Work Programme 2016/17 report to the Scrutiny Committee of 14 June 2016.
Have the financial implications been cleared by the Strategic Finance Manager?	NA
Has the report been cleared by the relevant Chief Officer	N/A Name of Chief Officer: Quentin Baker, LGSS Director of Law & Governance
Has the report been cleared by Legal Services?	NA
Have any communications issues been cleared by Communications and Marketing?	N/A
Have any property issues been cleared by Property and Asset Management?	NA
Has an Equalities Impact Assessment been carried out in relation to this report?	N/A
Are there community safety implications?	None directly relating to this report.
Are there any environmental implications:	None directly relating to this report.
Are there any Health & Safety Implications:	None directly relating to this report.
Are there any Human Resources Implications:	None directly relating to this report.
Are there any human rights implications:	None directly relating to this report.
Constituency Interest:	Countywide





Environment, Development & Transport Scrutiny Committee - Outline Work Programme 2016/17

Topic	Type of Scrutiny	Approach	Timing											
			Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
			15			14			16				8	
Cabinet Member for Public Protection	Holding to account	Cttee Business	15											
Cabinet Member for Transport, Highways & The Environment	Holding to account	Cttee Business				14								
Cabinet Member for Public Protection	Holding to account	Cttee Business	15											
Use of Regulation of Investigatory Powers Act (RIPA) powers by Northamptonshire County Council	Performance monitoring	Monitoring	15	MONITORED THROUGH THE YEAR BY COUNCILLOR WALKER ON BEHALF OF THE COMMITTEE										
Waste Management and Disposal	Holding to account	Cttee Business				14								
Northamptonshire Waste Partnership	Policy Review	Cttee Business				14								
Chief Fire Officer	Holding to account	Cttee Business				14								
Project Angel	Performance monitoring	Cttee Business											8	
Highways Strategy for Northamptonshire	Performance monitoring	Cttee Business							16					
Fire & Rescue Services Review	Performance monitoring	Joint work	Ongoing monitoring to be carried out by the Fire & Rescue Services Working Group led by Cllr E Coombe											
The adoption of unadopted roads	Policy Review	Joint work	Scrutiny to be carried out by the Working Group led by Cllr A Matthews											
Waste reduction to include the current operation of household waste recycling centres in Northants	Policy Review	Joint work	Scrutiny to be carried out by the Working Group led by Cllr P Bell											
The Northampton-Bedford rail link	Policy Review	Joint work	Scrutiny to be carried out by the Working Group led by Cllr E Coombe											

### **Definition of types of Scrutiny**

Policy development	Forward-looking looking scrutiny of issues affecting people in Northamptonshire, intended to identify what the actual situation is in the county and, if necessary, to identify ideas and actions to help to solve problems in future.
Policy review	Scrutiny of services already operating in Northamptonshire and previous actions by decision-makers, intended to identify how effectively they are operating and any areas for improvement.
Holding to account	Questioning and constructive challenge of County Council Cabinet Members and similar office-holders about their priorities and actions, supporting Overview & Scrutiny's role in making the way that the Council operates more open and transparent.
Performance Monitoring	Keeping an overview of the performance of particular services or functions using relevant data and information.

### **Definition of Approaches**

In-depth: Overview & Scrutiny (OSC)-led work	Groups of scrutiny councillors carrying out evidence-based task-and-finish investigations ("scrutiny reviews") of topics selected by Overview & Scrutiny. This work would normally result in the production of a scrutiny review report for presentation to the appropriate decision-making body.
In-depth: Joint Work	Groups of scrutiny councillors working with Cabinet Members / service officers / partners to develop or refine policy proposals, on a one-off or ongoing basis as required by the subject matter. This work would not normally result in a separate scrutiny report but would add value to service-providers by helping to make final proposals presented for agreement more robust.
Monitoring	Small groups or individual scrutiny councillors meeting regularly with service officers / partners to understand and monitor service-delivery, budget and performance matters. Areas of concern identified through this work would be fed back to enable scrutiny committees to hold to account the relevant individual or organisation or to consider carrying out a task-and-finish scrutiny review.
Committee (Cttee) Business	An item of business to be discussed by the full Committee at one of its scheduled public meetings during the year. This could result in resolutions intended to improve the effectiveness of services, or the identification of potential areas for further scrutiny. Items of business can be identified by the Committee or can result from requests from Council services or partners for the Committee to give its views on a particular matter.
Off-Agenda Briefing	Background information provided to scrutiny councillors either in written form or through a briefing session to inform the work programme and assist in identifying and prioritising potential topic areas for scrutiny.