



Democratic Services
One Angel Square
Angel Street
Northampton
NN1 1ED

Audit Committee

30 July 2019

1pm

**Covey Room, Lower
Ground Floor, One Angel
Square**

Barbel Gale is dealing with this agenda: Tel. (01604) 367730 or 07500 605613
E-mail: bgale@northamptonshire.gov.uk

AGENDA

* Papers enclosed > Papers to follow

Item No.	Time (Guide)	Subject	Page No	Responsible Officer & Tel No. (01604)
1.	13.00	Apologies for non-attendance, if any.	~	Barbel Gale 367730
2.		Notification of requests from members of the public to address the meeting. NOTE: Any requests to speak on an item on the agenda should be notified to the Chairman (c/o Democracy Officer) before the meeting.	~	Barbel Gale 367730
3.		Declaration of Members' Interests, if any;	~	
4.		Chairman's Announcements, if any	~	Bill Jessup
COMMITTEE MANAGEMENT				
5. *	13.05	Minutes of the committee meeting held in public on 18 June 2019	5 - 14	Barbel Gale 367730
6. >	13.10	ISA 260	To follow	Andy Cardoza KPMG
7. *	14.10	Annual Accounts incorporating the: a) Changes to the draft 2017/18 final accounts b) Annual Governance Statement 2017/18 c) Final Accounts d) Management Representation Letter	Separate Packs	Ian Duncan 361707
8. *	15.10	Audit Plan 2018/19 resourcing and indicative delivery schedule	15 - 28	Jacinta Fru 01908 22228
9. *	15.30	Update on the review of NEA Properties Ltd	29 - 46	Susan Zeiss 361707
URGENT BUSINESS				

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<p>Urgent Business Such other business which, by reasons of the special circumstances to be specified, the Chair is of the opinion is of sufficient urgency to warrant consideration. (Members who wish to raise urgent business are requested to inform the Chair beforehand.)</p>				
		No Items	~	
EXEMPT ITEMS				
<p>In respect of the following items the Chairman may move the resolution set out below, on the grounds that if the public were present it would be likely that exempt information (information regarded as private for the purposes of the Local Government Act 1972) would be disclosed to them: The Committee is requested to resolve:</p> <p>“That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that if the public were present it would be likely that exempt information under Part 1 of Schedule 12A to the Act of the descriptions against each item would be disclosed to them”</p>				
		No Items		



Susan Zeiss
 Proper Officer, Northamptonshire County Council
 Date issued: Monday 22 July 2019

This Information can be made available in other formats upon request. Please contact Barbel Gale, Democratic Services Assistant Manager, Democratic Services on Tel. (01604) 367730 or Mobile. 07500 605613 or E-mail: bgale@northamptonshire.gov.uk

Public Contribution to Audit Committee meetings

This section of the agenda papers is intended to provide members of the public with further information on the role and membership of the Audit Committee, and on opportunities to attend and contribute to Audit Committee meetings.

What is the Audit Committee?

The role of the Audit Committee is concerned with increasing public confidence in the objectivity and fairness of financial reporting and assurance. Audit committees are deemed to be essential to good governance.

The role and purpose is to provide:

- independent assurance of the adequacy of the risk management framework and the associated control environment;
- independent scrutiny of the authority's financial and non financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment;
- assurance that issues arising from the preparation on the authority's financial accounts are properly dealt with, e.g. check of compliance with the authority's accounting policies, issues arising from the annual audit, assurance surrounding the compilation of the Statement of Internal Control.

Who are the members of the Audit Committee?

The membership of the Audit Committee consists of 1 independent chairman and 5 councillors as follows:

Members	
Bill Jessup	Independent Chairman
Councillor Cecile Irving-Swift	Conservative
Councillor Stephen Legg	Conservative
Councillor Steve Osborne	Conservative
Councillor Bill Parker	Conservative
Councillor John McGhee	Labour

When does the Audit Committee meet?

Audit Committee meetings are held at either County Hall or One Angel Square, Northampton and usually start at 10am. The meeting dates in the 2019/20 civic year are as follows:

Thursday 30 May 2019	Tuesday 18 June 2019
Tuesday 30 July 2019	Thursday 26 September 2019
Thursday 28 November 2019	Thursday 27 February 2020
Thursday 26 March 2020 - Reserve	

How do I find out about what is being discussed at Audit Committee meetings?

The agenda papers for all Council committee meetings are published 5 working days in advance and can be obtained from County Hall or downloaded from the County Council website at: <http://cmis.northamptonshire.gov.uk/cm5live/>

Can I take part in Audit Committee meetings?

Audit Committee meetings are normally held in public and members of the public are welcome to attend to listen to discussion. Members of the public may request to address the Audit Committee or ask a question on any item on the agenda for that meeting. Anyone wishing to speak at a meeting should notify the Committee Manager (whose name and contact details are given on the front page of this agenda) by 12 noon at least two working days before the day on which the meeting is due to take place.

Declarations of Interest

Members are reminded that the Code of Conduct contains provisions relating to the declaration of Disclosable Pecuniary Interests, (DPI), and Non-Statutory Disclosable Interests, (NSDI). Please refer to the Members' Code of Conduct in Part 5 of the Constitution for a fuller description of what constitutes a DPI or an NSDI.

Members are asked to note that under the new Code of Conduct, they need only declare the existence of either a DPI or NSDI, if that interest is **not** already listed in their register of Members' interests. Councillors are reminded of the seriousness of failing to declare a DPI or NSDI interest.

In addition, Members are reminded that if they have a DPI or a significant NSDI, in a matter to be discussed, whether registered or not, they must not take part in the debate or vote on that matter and should remove themselves from the meeting room irrespective of whether they are a member of the committee.

When declaring an interest at a meeting, councillors are asked to state:

- The item number in which they have an interest;
- The nature of the interest; and
- Whether the interest is a disclosable pecuniary interest, (DPI), or non-statutory disclosable interest, (NSDI).

Seeking Advice...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.